Printmaking Workshop

Using the Screenprint Facilities

Due to social distancing and other actions put in place to keep us all safe, the workshop will be operating slightly differently to what you may be used to. In order to retain a COVID safe working space for students and staff all screens will be exposed, & washed out by the printmaking technician prior to your session. To enable this please follow the below guidelines.

You will need to do the following at least 24 hours before your booked session.

For sizes below A3:

01. Provide the technician with film ready artwork in pdf format via email – to size, colour separated and bitmapped (if required) also include a digital proof of your design if possible.
02. Visit the online printmaking stores and purchase the correct size and number sheets of acetate for your films. (1 for each colour layer in your design/designs)

For sizes below A3:

01. Send your artwork to creative services well in advance, it must be printed and ready to collect by the printmaking technician at least 24 hours in advance of your booking.
02. Notify the technician once it is printed and ready for collection.

Failure to follow the above guidelines will result in your screens not being prepared in time for your session and your booking cancelled.

• If you also require paper, the printmaking stores has a selection of papers available for screenprinting. Southbank Smooth or Bread & Butter are recommended as good quality economical white poster papers.
• Please ensure you purchase any paper or materials you require from the printmaking stores at least 2 hours prior to your session to allow for the order to be processed.
• Any materials ordered from the stores should be in your work area along with a clean apron and disposable gloves.

At The End Of You Session

• Remove all ink residue from the screen with sponge and water.
• Remove tape from any screens that are ready to be reclaimed.
• Notify the technician of any screens you wish to keep for another session.
• Leave your screen in the black rack for the technician to reclaim or wash down before storage.
• Take all your prints, inks and film positives with you.

Please Note:

All sessions include 30 minutes for clean-up and sanitising prior to next booking. It is your responsibility to adhere strictly to your time slot and follow the clean-up procedure to allow the technician to prepare the area for the next user.

If you have any queries about using the space or any aspects of printmaking please email me: A.P.Reaney@soton.ac.uk